

## HOA Desrochers Board of Directors Meeting Meeting Minutes

### HOA Desrochers\_Board of Directors Meeting Meeting Minutes

**Date:** May 7, 2025

**Time:** 7:00 P.M.

**Location:** Desrochers Neighborhood

**Attendees:** John, Jonathan, Anh, J.R., Wenhan, Sam

**Guests:** Doug

**Regrets:** Collins

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#### 1. CALL TO ORDER

Meeting was called to order at 7:05 P.M.

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#### 2. CHANGES TO THE AGENDA

- Communication Update and Google Drive
- AGM Discussion

**Motion to approve agenda changes:**

Motion by:	Jonathan
Seconded by:	Sam
Opposed:	None
Vote:	All in favour

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#### 3. APPROVAL OF THE AGENDA

**Motion to approve agenda as amended:**

Motion by: John  
Seconded by: Anh  
Opposed: None  
Vote: All in favour

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#### **4. APPROVAL OF PREVIOUS MEETING MINUTES**

The Board reviewed and approved the meeting minutes from April 16, 2025.

**Motion to approve:**

Motion by: John  
Seconded by: J.R.  
Opposed: None  
Vote: All in favour

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#### **5. BUSINESS ARISING FROM MINUTES**

No outstanding items reported.

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#### **6. COMMITTEE REPORTS**

**Finance Committee:**

- March financials have been posted to the Celtic portal.
- Working on finalizing the late notice process.
- Pulling titles for new builds and land titles: *Tabled to next meeting.*
- GST registration with CRA completed; GST account is active.
- Finance Committee to be formed to assess the role of the accountant and the possibility of hiring an auditor.
- BoD registration is currently underway.

**Communications Committee:**

- Continued work on the website.
- Responding to resident concerns regarding Desrochers Gate fence signs; Board to draft a letter and deliver it in person.

### **Motion to proceed:**

Motion by: John  
Seconded by: Wenhan  
Opposed: None  
Vote: All in favour

- Addressing portable advertising signs on boulevards.
- Responded to grass damage complaints.
- Finalized landscaping map to be shared via the “Did You Know?” series.

### **Maintenance Committee:**

- Photos taken of HML crew performing maintenance tasks.
- Fence paint on 41 Ave is fading; may require future budget allocation under Maintenance.
- Electrical sign issues still under review.
- No fountain exists on Heritage Pond.
- Desrochers Pond maintenance is under EPCOR.

### **AGM Committee:**

- Tentative AGM date proposed: Thursday, October 16, 2025, allowing for a full year of operations.
- The Board will coordinate planning and execution.

### **Motion to approve proposed AGM timeline:**

Motion by: John  
Seconded by: Sam  
Opposed: None  
Vote: All in favour

### **Policy & Procedure Committee:**

- Ongoing development of community framework and behaviour guidelines.
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## 7. NEW BUSINESS

Next Meeting Scheduled: May 28, 2025

### **Motion to confirm next meeting date:**

Motion by: John  
Seconded by: Anh  
Opposed: None  
Vote: All in favour

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## 8. TABLED ITEMS

- Pulling titles for new builds and land titles: ***Tabled to next meeting.***
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## 9. ADJOURNMENT

### **Motion to adjourn:**

Motion by: John  
Seconded by: Jonathan  
Opposed: None  
Vote: All in favour

Meeting adjourned at: 8:42

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**Prepared by:** Anh Nguyen

**Date:** May 7, 2025