

HOA Desrochers_Board of Directors Meeting

Meeting Minutes

Date: April 2, 2025

Time: 7:00 P.M.

Location: Desrochers Neighborhood

Attendees: John, Jonathan, J.R., Wenhan, Collins

Guests: Doug

Regrets: Anh, Sam

1. CALL TO ORDER

- Meeting was called to order at 7:09 P.M.

2. CHANGES TO THE AGENDA

- No changes or additions to the agenda.

3. APPROVAL OF THE AGENDA

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| Motion to Approve by: | John |
| Seconded by: | Jonathan |
| Opposed: | None |
| Vote: | All in favor |

4. APPROVAL OF PREVIOUS MEETING MINUTES

- Approval of the February 19, March 5, March 19 meeting minutes tabled to the next meeting.

Motion to table minutes approval until next meeting: John
Seconded by: Jonathan
Opposed: None
Vote: All in favor

5. BUSINESS ARISING FROM MINUTES

- Status of the second gift card:
 - ✓ \$200 gift certificate successfully delivered Manmeet by J.R. and Jonathan on March 29. Positive feedback received.
 - Code of Ethics Policy:
 - ✓ Discussion to confirm all Board members have read and signed the policy.
 - Portable Signs:
 - ✓ Resident Sign-Up Campaign signs removed by Magnet Signs on April 2 as requested.
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6. COMMITTEE REPORTS

Finance Committee:

- February financial statements are available on the Celtic portal.
- John updated the Board on current relations with Celtic.
- Discussion about Carla continuing her association with Celtic to assist HOA activities.
- GST registration still underway; John to follow up with Celtic.
- John confirmed Takla Maintenance is not interested in bidding on maintenance contracts.
- Awaiting landscaping quote from HML Landscaping.

Communications Committee:

- Website refresh ongoing; decision points pending discussion in next committee meeting (April 8 or 9).
- Google changes issue addressed; a petty cash fund of \$1,000 to be created for managing payments.

Motion by: John
Seconded by: Collins
Opposed: None
Vote: All in favour

Heritage Valley HOA Cooperative Group Meeting (March 27):

- Hosted by Doug Woolgar, attended by Councillor Jennifer Rice, John Setterlund, Jonathan Butterworth, Collins Ugochukwu, Mike Moran (Allard Community League). Regrets from Stephen Gibson (Chappelle Residents Association).
- Discussed:
 - ✓ Progress on 41 Ave SW twinning (dependent on 2027-2030 City Budget).
 - ✓ Traffic light installation at Desrochers Drive and 41 Ave.
 - ✓ Lack of new schools in the area; no immediate progress.
 - ✓ Traffic congestion at 35 Ave SW and James Mowatt Trail, particularly with the expansion of Dr. Anne Anderson High School.
 - ✓ High-density residential developments and associated traffic concerns.
- Agreed to quarterly meetings to continue addressing these issues.
- Commercial signage maintenance responsibility along James Mowatt Trail discussed; policy and community survey suggested.

Maintenance Committee:

- Meeting with MLC uncertain.
- Awaiting maintenance quote from HML Landscaping.
- Suggested creating a simplified map of HOA landscaping responsibilities due to limited MLC input.

Policy and Procedures Committee:

- Doug identified sample policies on Collections, Complaints, and Privacy from other Edmonton HOA websites. Samples will be shared with the Board.
- Recommendation to develop a Maintenance Policy.

7. NEW BUSINESS

- Frequency of Board meetings discussed. Decision to maintain meetings every two weeks.
- Collins informed the Board of absence until the end of May.
- Summer community event proposed to introduce Board members to the community; Doug to research feasibility and costs.

8. TABLED ITEMS

- Approval of previous meeting minutes tabled until April 16 meeting.

9. ADJOURNMENT

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| Motion by: | Collins |
| Seconded by: | JR |
| Opposed: | None |
| Vote: | All in favour |

Meeting adjourned at 8:55 P.M.

Prepared by: Jonathan Butterworth
Date: April 13, 2025