

## **HOA Desrochers\_Board of Directors Meeting**

### **Meeting Minutes**

**December 18, 2024**

**Time 6:30 PM**

**Location:** Desrochers neighbourhood

**Attendees:** J.R., John, Jonathan, Anh

**Guests:** Doug, Carla

**Regrets:** Wenhan, Collins, Ankur

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#### **1. Call to Order**

- Meeting called to order by John at 6:37PM.

#### **2. Changes to Agenda**

- No changes/addition to the agenda

#### **3. Approval of Agenda**

Motion by: John

Second by: Anh

Opposed: None

Vote: All in favour.

#### **4. Approval of Previous Meeting Minutes**

- Tabled to next meeting

#### **5. Business Arising from Minutes**

- a. Changes to our fiscal year from March 1-February 28 (subsequent year) to April 1- March 31 (subsequent year)**

Motion by: John

Second: J.R.

Opposed: None

Vote: All in favour

**b. Clarification on the Annual HOA Fee - The fee is set to \$175.00 including GST**

- \$175.00 = \$166.67 + \$8.33 (GST) per single family home
- Multi family house will be billed per acre

**c. Entrance Signage: Contact info/registration campaign**

- Renting entrance signage for collecting contact information/registration campaign
- Signage will be located at the 3 main entrances (James Mowatt & Desrochers Gate, 41 Avenue & Desrochers Drive and Desrochers Blvd. & Heritage Valley trail) for 2 months
- Budget \$1400

Motion by: John

Second by: J.R.

Opposed: None

Vote: All in favour

**d. Gift card to support the email campaign**

- Register your email by February 28th, 2025 for a chance to win a \$200 gift card

Motion by: John

Second by: Jonathan

Opposed: None

Vote: All in favor

**e. Insurance Purchase**

- Approval to proceed with HUB International quote Desrochers HOA Insurance

Motion by: John

Second by: Jonathan

Opposed: None

Vote: All in favor

## 6. Committee Report

### Communication updates

- The email for the HOA is up and running
- Everyone should have their usernames and passwords
- J.R. will create a shared folder for the board members to upload meeting minutes before the holiday closure

## 7. New Business

### Next meeting:

- January 8, 2025
- Follow up on Facebook Discussion

## 8. Adjournment

- **Time:** 7:54 PM

Motion by: John

Second by: Jonathan

Opposed: None

Vote: All in favour

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**Prepared by:** Anh Nguyen

**Approved on:**