HOA Desrochers_Board of Directors Meeting

Meeting Minutes

October 8, 2024
Time 7:00 – 9:00 PM
Location: Desrochers neighbourhood
Attendees: J.R., Collins, John, Anh, Jonathan, Wenhan
Guests: Doug, Carla
Regrets: Ankur

1. Meeting was called to order at 7:10pm

2. **Approval of Agenda**
   Moved by: Collins
   Seconded by: J.R.

3. **Review of AGM Minutes and Motion to approve**
   Moved by: John
   Seconded by: J.R.

4. **Review of Previous Meeting Minutes**
   Motion to approve:
   Moved by: Wenhan
   Seconded by: Jonathan

5. **Standing Business**: n/a

6. **New Business**
   Celtic: Property management company
- Board of Directors will have viewable access.
- Three designates will have approval authority for payments.
- Single point of contact for Celtic (Bev Cure): HOA President (John Setterlund).
  - Motion by: Jonathan
  - Second by: Collins
- Three members to have payment approval authority: President, Treasurer, and Vice President (John, Wenhan and Collins)
  - Motion by: J.R.

○ Second by: Anh

7. **Website and Email and Storage**

J.R. and Jonathan will meet with Mike on Oct 10 to be given access to the Desrochers website and general orientation.

8. **Insurance**

John will continue to look into this matter.

9. **Fiscal Year**:

Will run from March 1 to the End of February (subsequent year);
Our HOA Yearly Fee will be due on March 1- first day of each fiscal year.
Motion to approve:
Moved by: John
Seconded by: Jonathan

10. **HOA Social Media**

The HOA will not have a social media presence; communication will be posted on the Desrochers website.
Moved by:Collins
Seconded by: Wenhan

11. New Business
Communication Committee
J.R. and Jonathan will coordinate a communication committee in the coming weeks.

12. Budget
Budget has been presented and will be tabled and discussed at the next meeting.

13. Collecting Residents' Emails
Additional residents' emails need to be collected to assist with communication and setting up accounts with Celtic.

14. Meeting Adjourned at 8:51 PM
Motioned by: Collins
Seconded by: John

Next Meeting Oct 22 at 7:00 PM